





e-Filing of Income Tax Return - Kapil R. Danadal

The Income Tax Department (ITD) of the Ministry of Finance, Central Government of India, is committed to provide world - class services to taxpayers in the country, making tax compliance easy and convenient.

One of the initiatives of the Income Tax Department was the introduction of Electronic Filing (e - Filing) of income tax returns (ITRs) to make the filing process easier for taxpayers as well as to reduce the time required for data entry on receipt of returns.

This workshop deals with the importance and awareness of e-filing among the students.



Definition of e-filing

e - Filing is a system for submitting tax documents to the Income tax department through the internet or direct connection, usually without the need to submit any paper documents. "e - File is the term for electronic filing, or sending your ITR from tax software via the Internet to the tax authority".



E-filing of Income Tax Return Online refers to the process of filing Income Tax Return electronically.

You no longer have to stand in long queues to file income tax returns. Customized return forms have been devised by the Income Tax Authority which are available on the site of the Department.

These forms have been devised with such details that tax payers need not file any supporting document along with. Return is submitted electronically at the site.

It is mandatory for Firms, Individuals, Hindu Undivided Family (HUF) requiring statutory audit u/s 44AB and Companies to submit the Income tax returns electronically from AY 2007-08 onwards. – Any Company/Firm, Individual, HUF requiring statutory audit u/s 44AB return submitted without e-Filing receipt will not be accepted.

The Indian government agency that runs the Income-Tax portal "incometaxindiaefiling.gov.in" has very thoughtfully provided an electronic filing facility for its citizens.

Types of Income Tax Return Forms

To file tax returns Income Tax Department had issued a series of forms applicable to different type of assesses:

ITR 1: This form is applicable for an individual who has no income other than Salary/ Pension and Interest.

ITR 2: This form is applicable for an individual who has income under different heads but not business /profession income.

ITR 3: This form is applicable for an individual who is partner in a partnership firm .

ITR 4: This form is applicable for an individual who has income from business/profession.

ITR 5: This form is applicable for a Firms, AOP, BOI, Local Authority.

ITR 6: This form is applicable for a Company.

ITR 7: This form is applicable for a Trust.

Methods of Filing of IT Return



Section 44AD & 44AE – ITR 4S

To give relief to small assesses, the Income-tax Law has incorporated a simple scheme commonly known as Presumptive Taxation Scheme. There are two schemes, viz., the scheme of section 44AD and the scheme of section 44AE. An assessed adopting these provisions is not required to maintain the regular books of account and is also exempt from getting the books of account audited. In this advance learning we will cover the provisions of the presumptive taxation scheme provided in section 44AD. The scheme of section 44AD is designed to give relief to small assesses engaged in any business.



Financial Year & Assessment Year

The year of which Income Tax Return you are going to file that year is called as Financial Year or Previous year

and

in which year you are filing the same is called as Assessment Year



Income Tax Slab Rates for Financial Year 2015-16 i.e. Assessment Year 2016-17

Income Tax Slabs	Income Tax Rates
Where Total Income does not exceed Rs. 2,50,000	NIL
Where the Total Income exceeds Rs. 2,50,000 but	10% of the Amount by which it
does not exceed Rs. 5,00,000	exceeds Rs. 2,50,000
Where the Total Income exceeds Rs. 5,00,000 but	20% of the Amount by which it
does not exceed Rs. 10,00,000	exceeds Rs. 5,00,000
Where the Total Income exceeds Rs. 10.00.000	30% of the Amount by which it
Where the Total Income exceeds RS. 10,00,000	exceeds Rs. 10,00,000



Requirements for filling of ITR Online

Income
 PAN
 Bank Account Details

Procedure



Register on www.incometaxindiaefilling.gov.in



Requirements for Registration

- **1. Permanent Account Number**
- 2. Your Password
- **3. Complete Address**
- 4. Mobile Contact Number
- 5. Email ID



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 Outstanding Tax Demand A CPC Refund Status A Rectification Status A ITR-V Receipt Status Know Your Jurisdictional A.O. Know Your PAN TAN 	22/01/2016 Text Taxpayers have recently reported that they have faced problems in using the Digital Signature Certificate for Signing through browser at the time of uploading their Income Tax Return. This is because the latest browser versions have started disabling the standard way in which browser support plug-in functions to address security. Hence Java applet that was used by the e-Filing website would not work in the latest versions of Google Chrome, Mozilla or Internet Explorer.	 ITR-5 ITR-7 ITR Validation Rules Forms (Other than ITR) Previous Year ITRs
 Tax Calculator e-Filing Rectification e-Filing Statistics 	In order to address this issue and to simplify the procedure for uploading Income Tax return (ITR) with Digital Signature Certificate (DSC) a easy to use software utility has been developed which would have to be downloaded in E-Verified ITRs : Aadhaar-PAN linked :	 Form BB (Return of Net Wealth) Form 6 (undisclosed foreign asset) Schema Downloads

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Registration Link on your registered email ID

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One Time Password (OTP)

Put OTP and get registered

e-filing of ITR of Salaried Person

Source of Information Form No 16 Salary Certificate Salary Sleep etc.





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Name of Assessee	KAPIL RAJU RAM	IGDAL			
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O E-Pay Tax	Upload Form BB (Return of Net Wealth)	IMPORTANT !!!	
o e-Filing - Dos & Don'ts	Response to Outstanding Tax Demand		
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	Submit Form 61B/Nil Statement		

Select ITR Form (ITR-1 or ITR-4S)

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 E-Pay Tax e-Filing - Dos & Don'ts ITR V - Dos & Don'ts 	Do you want to digitally sign Disclaimer: The pre-filled tax claim data is subject to assesse's independent	as per the details available with e-Filing applirent verification.	cation

Select Assessment Year

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	3. A calendar is provided for selecting the date field (format DD/MM/YYYY) 4. All greyed out fields are either auto-filled or non-editable. 5. It is a nond practice to save your work frequently. Please use SAVE DRAFT option
	 6. In ITR wherever information is captured in tables Adding new Row: Click ADD button to insert a new row and then enter values in the field provided. Make sure you provide information in all mandatory columns(*) marked
	Deleting Row. Select the row to delete from the list and click DELETE ROW button Remove unnecessary blank rows from the table by selecting the row and clicking on DELETE ROW button. 7. Please enter only the value wherever the information is needed in percentage.
	 8. Please verify the Return, before you submit. 9. Pressing 'Enter' button will submit the form. 10. Click here to see the IFSC Code sample
	11. Click here to download the instructions.

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TR-1 - Assessment Year -	2015-16	
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Instructions Personal Infor	mation Income Details Tax Detail	s Taxes Paid And Verification 80G
Personal Information		
A1. First Name KAPIL	A2. Middle Name RAJU	A3. Last Name * RANGDAL
A4. PAN * BDMPR5700E	A5. Gender * M - Male	A6. Date Of Birth * 16/07/1992
Status * I - Individual 🗸 🗸	A7. Income Tax Ward / Circle	
	A8. Flat/ Door/ Building * 78/105	A9. Name of Premises / Building / Village
Address	A10. Road/ Street MURARJI PETH	A11. Area/ Locality * NORTH SOLAPUR
Address	A12. Town/ City/ District * SOLAPUR	A13. State * MAHARASHTRA

A16. Email Address *	A17. Mobile No. 1 *
Residential/Office Phone No. with STD Code	A18. Mobile No. 2
Filing Status	
A19. Employer Category *	A20. Tax Status *
A21. Residential Status * RES - Resident	A22. Return filed under section[PI see Form Instruction] * 11 - Before Due Dt 139(1)
Whether original or revised return? * Original	
A23. Whether Person governed by Portuguese Civil Code under section 5A* Select	A24. If A23 is applicable, PAN of the Spouse
A25. If under section: 139(5)- revised return:	
Original Acknowledgement Number	eturn (DD/MM/YYYY)
If under section: 139(9)- return in response to defective return	notice:
Original Acknowledgement Number	Date of filing of Original Return (DD/MM/YYYY)
A26. If filed in response to notice u/s 139(9)/142(1)/148/153A	√153C, enter the date of such notice:

Put the amount of Taxable Salary in B1

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Income Tax Department, G	Sovernment of India					Search		Q
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D E-Pay Tax		Type of	House Property			Sel	ect V	
D ITR V - Dos & Don'ts	B2.	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
		ncome	from One House Property					0
	B3. I	ncome	from Other Sources (Ensure to f	ill Sch TDS2)				0
	B4. (Gross	Total Income (B1+B2+B3)					0
	I	Deducti	ions under Chapter VI A (Section)				
	1	S.No.	Section	1	Amount	Syst	em Calculated	
		C1.	80C	[0		0
		C2.	80CCC			0		0
		C3.	80CCD (Employees / Self Empl Contribution)	oyed		0		0
		C4.	80CCD (Employers Contribution)		0		0
		C5.	80CCG	Γ		0		0

Put the amounts of Deduction u/s 80

	C5.	80CCG	0	0
	C6.	80D(Maximum eligible amount is 15000. For Senior Citizen, it is 20000)	0	0
	C7.	80DD(Maximum eligible amount is 50000. For Severe Disability, it is 100000)	0	0
	C8.	80DDB(Maximum eligible amount is 40000. For Senior Citizen, it is 60000)	0	0
	C9.	80E	0	0
	C10.	80EE	0	0
	C11.	80G	0	0
	C12.	80GG	0	0
	C13.	80GGA	0	0
	C14.	80GGC	0	0
	C15.	80RRB	0	0
	C16.	80QQB	0	0
	C17.	80TTA	0	0
	C18.	80U(Maximum eligible amount 50000. For Severe Disability, it is 100000)	0	0
C19.	Total E	Deductions (C1 to C18)	0	0
Note:To	tal dedu	ctions under chapter VI A cannot exceed GTI.		
C20.	Taxabl	e Total Income (B4-C19)		0

Check the Tax Calculation

TAX COMP	UTATION	
D1.	Tax Payable on Total Income(C20)	0
D2.	Rebate u/s 87A	0
D3.	Tax Payable after Rebate (D1-D2)	0
D4.	Surcharge, if C20 exceeds 1 crore	0
D5.	Cess on (D3+D4)	0
D6.	Total Tax, Surcharge & Cess (D3+D4+D5)	0
D7.	Relief u/s 89	0
D8.	Balance Tax After Relief (D6-D7)	0
D9.	Total Interest u/s 234A	0
D10.	Total Interest u/s 234B	0
D11.	Total Interest u/s 234C	0
	Total Interest Payable (D9 + D10 + D11)	0
D12.	Total Tax and Interest (D8+D9+D10+D11)	0

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	1						
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	Sch IT - Details of	Advance Tax and Se	alf Assessment Tax Pa	ayments			
	SI.No. BSR C (1)	ode	Date of Deposit (DD/ (2)	MM/YYYY) Challar (3)	Number	Tax paid (4)	
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Check Taxes Paid and Verify the form

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	•	D14	Total Self Assessment Tax Paid		0				
	D16.	Total	Taxes Paid (D13+D14+D15)						0
	D17.	Total	Payable (D12-D16, if D12 > D16	6)					0
	D18.	Refun	d (D16-D12, if D16 > D12)						0
	D19.	Exempt Income only for reporting purposes (If agricultural income is more than Rs 5000/- use ITR 2 or 2A)							O

Fill the bank details

D20. Details of all Bank Accounts (excluding dormant accounts) held in India at any time during the previous year (Mandatory									
irrespective of refund due or not)									
Total number of savings and current bank accounts held by you at any time during the previous year (excluding dormant accounts) *									
a) Bank Account in which ref	und, if any, shall be cred	lited							
S.No. IFS Code of the bank *	Name of the bank *	Account Number (the number should be 9 digits or more as per CBS system of the bank)*							
1			Select •						
b) Other Bank account details	5								
S.No. IFS Code of the bank	Name of the Bank	Account Number (the number should be 9 digits or more as per CBS syste of the bank)	Bank Account Type						
2									
👍 Add 🗙 Delete									
VERIFICATION									
I,* KAPIL RAJU RANGDAL son/daughter of * RAJU DATTATRAY RANG solemnly declare that to the best of my knowledge and belief, the information given in the return is correct and complete and that the amount of total income and other particulars shown therein are truly stated and are in accordance with the provisions of the Income- tax Act 1961, in respect of income chargeable to Income-tax for the previous year relevant to the Assessment Year 2015-16.									
Place * Date * 29/01/2016 PAN * BDMPR5700E									
If the return has been prepared by a Tax Return Preparer (TRP) give further details as below:									
Name of the TRP TRP PIN [10 Digit] Amount to be paid to TRP									
	Submit 💾 Save Dra	aft 🔀 Exit	• •						

Put the details of Section 80G (Donation)

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Check once again the Tax Amounts

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	-	D14 Total Se Tax Paid	elf Assessment		0				
	D16.	Total Taxes Pai	d (D13+D14+D15)					0
	D17.	D17. Total Payable (D12-D16, if D12 > D16)							0
	D18.	3. Refund (D16-D12, if D16 > D12)							0
	D19.	D19. Exempt Income only for reporting purposes (If agricultural income is more than Rs 5000/- use ITR 2 or 2A)							
	D20. D	etails of all Bank A	ccounts (excludir	ng dormant ac	counts) held in In	dia at ar	ny time during the	e previous yea	r (Mandatory
	irrespe	ective of refund due	or not)						
	Total r previou	number of savings a us year (excluding o	and current bank lormant accounts	accounts held) *	by you at any tin	ne durin	g the		
	a) Ba	nk Account in w	hich refund, if	any, shall t	e credited				
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After confirmation select submit tab and then your Income Tax Return will get submitted. The site will generate acknowledgement namely ITR-V download the same and give confirmation to ITD by signing the ITR-V or digitally verifying the same.

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🛛 Note :

ITR/Form and ITR-V/Acknowledgment are password protected. To open the PDF, please enter your PAN in lower case and date of birth in case of individual tax payers / date of incorporation for non-individual tax payers in DDMMYYYY format without any space between the PAN and date fields. For example, if your PAN is **ABCDE1234A** and date of birth / incorporation is **November 17, 1985** then the password will be **abcde1234a17111985**. The date of birth / incorporation should be same as furnished in the respective ITR / FORM.

TR - 4S u/s 44AD

Source of Information

Tentative Financial Statements prepared or provided by assessee



In case of ITR-4S you need to fill the schedule of NOB BP

it contains the data regarding business activities You need to put your turnover and amount of Net Profit and amounts of **Sundry Debtors Sundry Creditors Closing Stock** and Cash

Fill the details in NOB BP

Quick Link	Navigation Trail: Prepare and Su	bmit Online ITR							
Quick e-File ITR	ITR-4S Form - Assessmen	t Year - 2015-16							
O Upload Return		Nubmit 🛄 Save Draft	🔯 Exit In Hi	ndi					
View Form 26AS (Tax Credit)									
Rectification Request	Instructions Personal Info	D Income Details 44AE NOB	BP Tax Details Taxes Pa	id & Verification 80G					
Tax Calculator	Nature of business, if more th	an one business indicate the three m	ain activities/ products						
Download ITR	S.No. Nature of Busine	ss* Tradename	Tradename	Tradename					
E-Pay Tax	1 Select	•							
• e-Filing - Dos & Don'ts									
ITR V - Dos & Don'ts									
	SCHEDULE BP - Details Of Income From Business								
	Computation of Presumptive Income under 44AD								
	E1 Gross Turnover or	Gross Receipts	0						
	E2 Total Presumptive E1)	Income under section 44AD (8% of	0						
	Note : If income is less than 8% of Gross Receipts, it is mandatory to have a tax audit under 44AB and regular ITR 4 form has to be filled and not this form								
	Computation of Presumptive Income under section 44AE								
	E3 Total Presumptive under section 44A	Total Presumptive Income from Goods Carriage under section 44AE							
	Note : If the profits are lower than prescribed under S44AE or the number of vehicles owned at any time exceed 10 then the regular ITR 4 form has to be filled and not this form								
	E4 Income Chargeable								
	Financial Particulars of the Business								
	Note : For E5 to E8, furnish the information as on 31st day of March, 2015								
	E5 Amount of Total S	undry Debtors	0						
	E6 Amount of Total S	undry Creditors	0						
	E7 Amount of Total S	tock-in-trade	0						
	E8 Amount of the Cas	sh Balance	0						



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How to open ITR – V

ITR – V will be password protected to open the ITR – V you have to use specific password. The password consist of your pan no in small case and date of birth without any special character.

e.g. If your PAN is **BDMPR5700E** and Date of Birth is **16/07/1992** then your password would be

bdmpr5700e16071992



Sign the ITR-V & post to CPC or Digitally Verify the ITR









For any further assistance or solution of queries contact at



+91 9404300246 krangdal@yahoo.com

